

BOOKING FORM FOR ASTRONOMY TOUR TO INDIA

Your Address: _____

Daytime Tel No: _____ Email: _____

All Correspondence/Tickets will be sent to the above address.

How did you hear of INTERCHANGE?

INSURANCE: It is a requirement that you have insurance valid for your trip. If you do not already have travel insurance please contact Interchange.

I hereby confirm that I have travel insurance valid for the trip.

Company Title: _____

Policy No: _____ Tel No: _____

Signature: _____ Date: _____

All Names as Shown on Passports: (including details of lead passenger*)

Surname	First Name	Title	Sex	Occupation	Nationality	Passport Expiry Date	Age
*							

*Emergency Contact: Name: _____ Tel No: _____ Email: _____ Mobile No: _____

Special Requests / Meals Required (not guaranteed): _____

Type of Room:
 SINGLE DOUBLE TWIN

<p>Deposit / Payment Details</p> <p>I confirm that I am duly authorised to make this booking on behalf of the above named persons, and that I will indemnify Interchange against any breach of those persons obligations detailed in the Booking Conditions.</p> <p>Signature: _____</p>	<p>Deposit: £499 (per person) £ _____</p> <p>Please charge to my: CREDIT CARD <input type="checkbox"/> DEBIT CARD <input type="checkbox"/></p> <p>Name: _____</p> <p>Card No: _____</p> <p>Valid From: _____ Expiry Date: _____</p> <p>Issue No: (if applicable) _____ 3 Digit Code: _____</p> <p>Signed: _____</p>	<p>We are pleased to accept payments by:</p> <p>CHEQUES Please make all cheques payable to INTERCHANGE</p> <p>CREDIT CARDS VISA & MASTERCARD <i>(N.B. 3% will be added for credit cards)</i></p> <p>MAESTRO & DEBIT CARDS No charge</p>
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Booking Conditions for India (PLEASE RETAIN FOR YOUR RECORDS)

Your contract is with Interchange (Sole Proprietor G. Burnett) which is fully bonded with the Civil Aviation Authority (CAA) under ATOL 2429
Please carefully read the following conditions and our "Traveller's Advice" section. They will form part of your agreement with us.

1. PAYMENT AND CONFIRMATION

- (a) On receipt of your completed booking form and the applicable payment, Interchange will issue a confirmation invoice, and it is at this stage that a binding contract comes into existence between you and Interchange.
- (b) Once booked the flight portion of any tour is not refundable (see clause 6).
- (c) It is your responsibility to check the confirmation invoice carefully and to let Interchange know immediately in the event of any error.
- (d) The balance of your tour cost is payable not less than 10 weeks prior to departure. If the full balance is not received on time Interchange will treat the booking as cancelled by you and will levy the cancellation charges set out in clause 6.

If you book within ten weeks of departure, full payment will be due with your completed Booking Form.

2. SPECIAL REQUESTS

Special requests for flight seats, room allocation, diet considerations etc. must be made in writing at the time of booking. Every effort will be made to ensure that these requests are fulfilled, but they cannot be guaranteed.

3. ALTERATION BY YOU

If you wish to change any aspect of your tour after it has commenced, our agents will do their best to help, subject to you being responsible for any cancellation/amendment charges. All such charges are payable locally.

4. IF WE HAVE TO MAKE A MAJOR CHANGE TO YOUR HOLIDAY

If before you depart we have to make a major change to your holiday arrangements e.g. a change of airport (but excluding aircraft type and changes between London airports), hotel or date of departure, it will only be because we are forced to do so by circumstances usually beyond our control. In such an unlikely event we will inform you or your travel agent immediately and our objective will be to minimise your inconvenience. We will wherever possible offer you alternative arrangements as close as possible to your original choice. They may be of superior value – at our expense of course – or of similar value. In the unlikely event that they are of inferior value (e.g. if only lower grade hotel is available) we will refund the difference in holiday price.

You will then have a choice of accepting, taking another available holiday of similar price or cancelling. Should you choose to cancel no compensation will be payable and you will be reimbursed all monies paid to us. Clearly such refunds do not apply to changes caused by reason of civil strife, riots, war, threat of war, natural disaster, industrial action, technical problems affecting transport, terrorist activity, closure of airports or similar events beyond our control.

5. GROUP HOLIDAYS

Some of our holidays are based on a minimum number of participants and in the unlikely event that these numbers are not reached we reserve the right to cancel the tour and refund all payments made. Tours will not be cancelled due to lack of numbers later than 8 weeks before departure. We also reserve the right to alter the arrangements for any group tour if, in our opinion, this becomes necessary. For instance – factors beyond our control might necessitate a change of tour leader, the hotel specified, or the route to be followed.

6. CANCELLATION BY YOU

You, or any member of your party, may cancel your holiday at any time providing that the cancellation is made by the person signing the booking form and is communicated to us in writing. As this incurs administrative costs, we will retain your deposit and apply cancellation charges as shown below. The flight portion of any holiday is not refundable and therefore all cancellation fees will be adjusted to ensure that they cover the cost of the flight and our administration charges.

Period before departure within which written cancellation is received	Amount of cancellation charge shown as a percentage of holiday price
More than 56 days	Deposit only
56-31 days	50%
30-15 days	95%
Less than 15 days	100%

Note: If the reason for cancellation is covered under the terms of your insurance policy, you will be able to reclaim these charges, less excesses and insurance premiums.

7. CANCELLATION BY US

We try never to cancel a holiday, but must reserve the right to do so. In particular, we will cancel your holiday if you fail to make any payment by the due date. If we cancel your holiday for any other reason we will inform you as soon as practicable and you will have the option of choosing an alternative holiday of a comparable standard, if available, or receiving a prompt refund of all monies paid. If cancellation is because of low bookings you will be notified at least 8 weeks before departure. The only circumstance in which a holiday will be cancelled less than 30 days before departure is where it is cancelled by reason of force majeure.

8. PRICES

Prices are based upon the rates of exchange quoted in the price insert/tour leaflet. Prices are subject to variation if there is an increase due to government action, a change in exchange rates, or increases in transportation costs or fuel prices. Any increase in the tour price will be notified to you at least eight weeks prior to departure. Interchange will in any event absorb such part of the surcharge as is equivalent to 2% of the holiday price. If

surcharges exceed 10% of the original holiday price you may exercise the option to cancel your holiday arrangements. If you settle the final balance of the holiday price by the due date we will absorb any price increases after that date. In return for this commitment, we are unable to make any refund or reduce any other costs should the value of the pound increase against the currencies used.

9. YOUR RESPONSIBILITIES

- (a) **Passports:** A full passport (valid for at least 6 months beyond the end of your holiday) is required for travel.
- (b) **Visas:** Where applicable full details for UK Citizens are shown in the Price Insert. Visas are issued in the UK. Non-UK passport holders must contact us for possible supplementary charges. We accept no responsibility for passengers refused entry due to wrong documents.
- (c) **Health:** Recommended inoculations for travel are set out in our "Travellers Advice" section. Changes may occur at any time and you should consult your doctor on current recommendations before you depart. It is your responsibility to ensure that you obtain all recommended inoculations, take all recommended medication and follow all medical advice in relation to your holiday.
- (d) **Transportation:** It is your responsibility to ensure that you arrive in good time to board all flights or other method of transportation. To assist you, we will notify you of the times by which you should arrive at all points of departure. If you miss a flight or other transportation we will try to arrange alternative transportation, but reserve the right to recover from you any costs we incur in making such arrangements.

10. OUR RESPONSIBILITIES

We accept responsibility for the acts and/or omissions of our employees, agents and suppliers while acting within the scope of or in the course of their employment, agency or contract of supply and we also accept responsibility for any deficiencies in the services we are contractually obliged to provide, or the failure of such services to reach a reasonable standard. However, we do not accept responsibility in respect of death, bodily injury or illness of, or to the signatory to the contract and/or any other named person on the booking form, except when caused by the negligent acts and/or omissions of our employees, agents, suppliers or subcontractors while acting within the scope of or in the course of their employment, agency, contract or supply or sub-contract. We shall afford every assistance to a client who through misadventure suffers illness, personal injury or death during the period of the holiday arising out of an activity which neither forms part of the foreign inclusive holiday arrangement nor forms part of an excursion offered through us. Such assistance shall take the form of advice, guidance and initial financial assistance where appropriate, up to a limit of £5,000 for you or any member of your party. Nothing in this clause shall apply where the services in question consist of carriage by air or sea, where our obligations and liabilities are limited in the manner provided by international conventions in respect of air and sea carriers.

11. COMPLAINTS

If you have a problem during your holiday, it is a legal requirement that you inform the relevant supplier (e.g. hotel) and where available our local agent who will endeavour to put things right. If your complaint cannot be completely resolved locally, you must obtain written confirmation from the supplier or the resort representative of the complaint lodged. Please follow this up within 14 days of your return home by notifying us in writing. It is a condition of this contract that you communicate any problem to the supplier of the services in question and where available to our representative whilst in the resort and obtain written confirmation of the complaint lodged. If you fail to follow this simple procedure we may not be able to accept responsibility as we have been deprived of the opportunity to investigate and rectify the problem.

12. GENERAL TOUR PRICE EXCLUSIONS

- (1) The cost of personal items such as laundry; drinks with meals or otherwise; incidentals, etc.
- (2) Airport security charges if levied by any airport to cover the cost of security arrangements.
- (3) Optional excursions.
- (4) Transport between your home and airport/port/station.
- (5) Gratuities for service provided on a personal basis.
- (6) Meals other than those specified.
- (7) Flight supplements.
- (8) Optional extras linked to late bookings, amendments etc, as stated in our booking conditions.

13. EXCURSIONS/ REPRESENTATIVES and AGENTS

- (a) Excursions only form part of your holiday arrangements if they are described or purchased before departure.
- (b) Our acceptance of liability for the acts of our representatives or agents in clause 10 above is only binding if our representatives or agents are acting with our authority and/or performing their duties as described in this brochure. This excludes for example any social contact that you may have with them.

14. LEGAL JURISDICTION

We accept the jurisdiction of the Courts in any part of the UK in which the client is domiciled. For clients not domiciled in the UK the Courts of England shall have sole jurisdiction.

Tour Validity and Publication Dates are as shown in the price insert/tour leaflet.